

Kaitlyn Chen

Certification

K-5 All Subjects

K-8 Math

K-8 Spanish

My portfolio:



krchen.weebly.com

Education

Michigan State University, East Lansing, Michigan

August 2015 – August 2019 – Master of Arts in Educational Technology

- Teacher Certification Internship, August 2015 – May 2016

Michigan State University, East Lansing, Michigan

August 2011 – May 2015 – Bachelor of Arts in Elementary Education

- Teaching Majors: Math, Spanish
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Teaching Experiences

Teacher and Math Department Co-Curricular Chair, July 2016 – Present

MacDonald Middle School, East Lansing, Michigan

Grade 6, Mathematics

- Provide mathematics instruction for 150 students and assess the students' learning throughout the school year in accordance with sixth grade curriculum guidelines
- Establish caring teacher/student relationships
- Implement and maintain a behavior management system
- Collaborate with other mathematics teachers and other sixth grade teachers
- Communicate with parents regarding their child's progress
- Present at mathematics conferences
- Lead math department meetings
- Assist technology staff with teacher training and creating how-to videos for district staff

Student Teaching Year-Long Internship, August 2015 – April 2016

Cornell Elementary School, Okemos, Michigan

Grade 3

- Organized and taught units in mathematics, language arts, science, and social studies
 - Independently planned and taught whole class, small group, and individual standards-based lessons
 - Performed all teacher responsibilities during my lead teaching experience
 - Independently planned and taught a best fit reading group
 - Co-led parent-teacher conferences
 - Collaborated and consulted with classroom teachers and special education staff
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Field Experiences

Teaching Assistant, September 2014 – April 2015

Averill Elementary School, Lansing, Michigan

Kindergarten

- Designed and applied hands-on lesson plans in science, social studies, math, and literacy
- Administered benchmark assessments in math and literacy
- Pulled out small groups of at-risk readers to assess needs and teach differentiated lessons based on needs

Child Study, January 2014 – April 2014

Cumberland Elementary School, Lansing, Michigan

Grade 3

- Conducted focused literacy child-study of a student and developed a specific plan to supplement that student's reading instruction

Teaching-Related Work Experience

- Substitute Teaching – Cornell Elementary School – Okemos, Michigan (2015 – 2016)
 - Provided educational continuity by implementing established lesson plans
 - Exercised professional judgment to introduce new materials when appropriate or necessary
 - Performed essential classroom duties in classroom while maintaining district and educational behavior guidelines
 - Summer Technology Support Assistant – Grand Rapids Christian Schools – Grand Rapids, Michigan (2010 – 2015)
 - Assisted with student laptop collection, distribution, and troubleshooting
 - Prepared the school district’s computers for the school year
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Professional Development

- Mathematics Discourse and Complex Instruction (August 2016 – March 2020)
 - Trauma Informed Practice (March 2019)
 - Kagan Cooperative Learning Workshop (August 2018)
 - Classroom Discipline (October 2017)
 - Michigan Council of Teachers of Mathematics Conference (July 2017, July 2018)
 - Reading Street (February 2016)
 - Statewide Autism Resources & Training Educational Supports and Strategies (December 2015)
 - Technology on Teacher and Student Devices (October 2015)
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Professional Presentations

- Connected Mathematics Project Users’ Conference (February 2019)
 - Michigan Council of Teachers of Mathematics Conference (July 2017, July 2018)
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Honors and Awards

- Louise W. Stilwill Endowed Scholarship in Education (2015)
 - Herbert T. Graham Scholarship in Mathematics (2015)
 - Hazen J. and Margaret S. Wilson Endowed Scholarship in Education (2014)
 - Karen J. O’Donovan Endowed Undergraduate Scholarship in Teacher Education (2013)
 - Perrigo Company Charitable Foundation Scholarship (2011 – 2014)
 - Grand Rapids Griffins Youth Foundation Scholarship (2011)
 - James Stapert Education Scholarship (May 2011)
 - MSU Dean’s List (2011 – 2015)
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Extracurricular Experiences & Interests

- Elementary Sunday School Teacher (2018 – 2020)
- After School Math Homework Help (2017 – 2020)
- Middle School Youth Group Leader (2015 – 2017)
- Co-Led Third and Fourth Grade Technology Club (2015 – 2016)
- Co-Planned March is Reading Month and Assembly (2016)
- MSU Spartan Christian Fellowship Summer Training Project Women’s Director (2015)
- Assistant Coach for Youth Hockey Programs
 - Greater Lansing Youth Hockey Association (October 2012 – March 2014)
 - Grand Rapids Griffins Youth Foundation (October 2008 – February 2011)
- Michigan State University Women’s Ice Hockey (2011 – 2014)

Teaching References

Mike Foster

6th Grade Social Studies Teacher

East Lansing Public Schools

MacDonald Middle School

Please ask for contact information

Dominique Schafer

6th Grade English Language Arts Teacher

East Lansing Public Schools

MacDonald Middle School

Please ask for contact information

Susan Christian

School Counselor

East Lansing Public Schools

MacDonald Middle School

Please ask for contact information

Laurie Busby

8th Grade Mathematics Teacher, Curricular Chair

East Lansing Public Schools

MacDonald Middle School

Please ask for contact information